

# Blair Atholl Scout Jamboree

## Method Statement



<b>ACTIVITY</b>	Creative Arts
<b>GENERAL DESCRIPTION</b>	An activity focusing on key artist skills of drawing and painting using a variety of mediums and materials.
<b>LOCATION OF ACTIVITY INCLUDING ACCESS AND RESTRICTIONS</b>	<ul style="list-style-type: none"> <li>• Main activity marquee tent and main camp site</li> </ul>
<b>GENERAL ACTIVITY ENVIRONMENT CONSIDERATIONS, E.G. TEMPERATURE, WEATHER AND WIND SPEED</b>	<ul style="list-style-type: none"> <li>• Temperature – N/A</li> <li>• Weather - If extremely wet then activity will be indoors.</li> <li>• Wind speed – N/A</li> </ul>
<b>PROTECTION OF OTHERS, E.G. MEMBERS OF THE PUBLIC, STAFF, OTHER PARTICIPANTS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>EMERGENCY PROCEDURES, INCLUDING LOCATION OF EMERGENCY EQUIPMENT</b>	<ul style="list-style-type: none"> <li>• On site medical facilities</li> </ul>
<b>IDENTITY OF PARTICIPANTS (AND ANY SPECIFIC TRAINING OR CERTIFICATION REQUIRED)</b>	<ul style="list-style-type: none"> <li>• All leaders have a PVG.</li> <li>• Team leader has first aid training and mental health training.</li> </ul>
<b>REQUIREMENTS FOR PERSONAL PROTECTIVE EQUIPMENT</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>EQUIPMENT USED, INCLUDING SAFETY PRECAUTIONS AND RESTRICTIONS</b>	<ul style="list-style-type: none"> <li>• Pencils, pens, paint brushes, etc</li> <li>• Paper and canvas</li> <li>• Other art materials</li> <li>• Hot glue guns</li> <li>• Ink jet printer (leader access only)</li> </ul>
<b>MATERIALS INFORMATION E.G. HAZARD INFORMATION AND STORAGE/TRANSPORT REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

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<b>ACTIVITY SEQUENCE, INCLUDING ASSOCIATED RISKS AND REQUIRED CONTROL MEASURES FOR EACH STAGE.</b>	<ul style="list-style-type: none"> <li>• Collect all explorers – Take any medical details.</li> <li>• Brief on activity – including safety information.</li> <li>• Walk through on how to use equipment and arts supplies safely and properly – undertaken by the leaders on the activity.</li> <li>• Explorers can either go out on site and take part in leader led art activities or stay at complete indoor activities. – supervised by leaders at timed intervals.</li> <li>• Explorers return and are counted in – making sure everyone has returned to activity safely.</li> <li>• Any artwork that explorers want to keep will be distributed by a leader</li> <li>• Explorers leave activity – supervised by leaders.</li> </ul>
<b>SAFETY CHECKS REQUIRED AT SPECIFIC STAGES</b>	<ul style="list-style-type: none"> <li>• Start of activity when explorers arrive (everyone accounted for and medical details taken).</li> <li>• Whilst explorers are out drawing they will be supervised at all times by a leader. This is the same for explores who are indoors doing activities (everyone accounted for and safely returned).</li> </ul>
<b>FINAL CLEARANCE THAT ACTIVITY IS COMPLETED TO SPECIFICATION</b>	<ul style="list-style-type: none"> <li>• Any artwork that explorers want to keep will be distributed by a leader</li> </ul>
<b>ARRANGEMENTS FOR CHANGING / DEVIATING FROM METHOD STATEMENT</b>	<ul style="list-style-type: none"> <li>• In extreme wet weather all of the activity will be done under cover of main activity marquee tent under leader supervision.</li> </ul>
<b>ANY OTHER ADDITIONAL INFORMATION THAT MAY BE RELEVANT</b>	<ul style="list-style-type: none"> <li>• NONE</li> </ul>
<b>CREATION DATE</b>	<b>REVISION No. &amp; DATES</b>
26.06.2026	
Person in charge in the absence of Team Leader:	Shawna Herlinveaux, Rosie Gallagher
Team Leader	Logan Henderson

For Staff Members - I have read and understood this method statement (print, sign & date):

# Blair Atholl Scout Jamborette

## Risk Assessment



Location	Blair Atholl International Jamborette site	Activity	Creative arts
Team Leader	Logan Henderson	Staff present on Activity	Logan Henderson Rosie Gallagher Shawna Herlinveaux
Nearest A&E	On site medical facilities Perth Royal Infirmary		
Verbal instruction & Demo given to Scouts:  Safety zone How to fit Helmet How to fit Harness	<input type="checkbox"/>	YES  N/A N/A N/A	
		Person in charge in the absence of Team Leader:  Shawna Herlinveaux / Rosie Gallagher	

# Blair Atholl Scout Jamboree

## Risk Assessment



<b>The Hazard</b>	<b>Location of the Hazard</b>	<b>Who could be harmed?</b>	<b>Level of risk</b>	<b>Controls</b>	<b>Implementation/Monitoring</b>
Slips, trips and falls (within activity area)	On site area	Activity staff and participants	LOW	Clear floor space with no tripping hazards. Any cables should be tidied away and off ground where possible. Any activity equipment that requires to be on floor should be placed accordingly and removed when finished with.	Activity staff - Checks will be done before the start of each activity and consistently throughout the activity. Checks will be for anything that could potentially be or become a hazard.
Explorers walking into other activities	On site area	Activity staff and participants	LOW	Explorers will be briefed at the start of the activity on where they can and cannot go to do drawings and create art. This includes other activities happening on site.	Leaders will roam the site and keep track of the groups at time intervals.
Cars on access road/ main drive	Access road and main drive to castle	Activity staff and participants, members of public	LOW	Explorers will be briefed at the start of the activity on where they can and cannot go to draw and create art. This includes explorers not being allowed to leave the site itself.	Leaders will roam the site and keep track of the groups at time intervals.
Moving objects (thrown)	On site area	Activity staff and participants	LOW	Explorers will be briefed at the start of the activity on where they can and cannot go to create art. This includes explorers being briefed about staying alert of surroundings.	Leaders will roam the site and keep track of the groups at time intervals.

# Blair Atholl Scout Jamboree

## Risk Assessment



Electrical shocks	On site area	Activity staff and participants	LOW	Electrical cables kept out of reach, away from moisture and only be accessed by activity staff. If any equipment requires to be charged or powered they should be done so by activity staff. Electrical equipment will be used during activity, safe working practises will be explained to participants.	Activity staff - Checks to be done at start and end of activity to make sure that any electrical outlets are covered or are secured out of reach of young people.
Environmental (activity area)	On site area	Activity staff and participants	LOW	Any fixtures or fittings that are part or not part of activity area to be checked to make sure are secured in place and safe.	Activity staff - Activity staff to check this at start of every day to ensure a safe working environment for young people and adults.
Environmental (out with activity area)	On site area	Activity staff and participants	LOW	When participants are around camp site during activity they will be briefed on safe practises	Activity staff - Activity staff will brief young people on areas of camp to not go to and also safe working practises with camera equipment.

# Blair Atholl Scout Jamboree

## Risk Assessment



I have read and understood this risk assessment: