

Tartan Tent Method Statement

The Tartan Tent – Our Kastle – Blair Atholl Jamborette 2026

- The purpose of this method statement is to layout the steps of the mini kilt (to fit a can of Irn Bru) making craft at Blair Atholl International Jamborette. The document will contain instructions on how to carry out this activity step by step, the equipment required and information with regard to safety throughout the activity.

- 1) Materials will be laid out ready for participants on arrival including:
 - x1 strip of tartan fabric (with x6 pleats of 2cm prepressed and pinned by adult volunteers)
 - x1 piece of binding for the waistband
 - x1 cut leather sporran
 - x1 section of jewellery chain
 - x1 strip of Velcro
 - x1 can of Irn Bru

2) Participants will hand sew from the top of kilt fabric down 1cm of each pleat to secure in place. Sew in the same way as you would sew on a badge or alternatively use an invisible stitch. 6 pleats to sew/secure in total.

3) The binding is then pinned along the top of the kilt encasing the raw edge and holding the rest of the pleats together (to be pinned at right angles along the edge of the fabric so as not to break the machine). A single row of stitching is then run through the sewing machine to hold this in place. Ends to be trimmed if required.

4) Wrap the kilt around the can on Irn Bru to determine where to place the Velcro and use the glue gun to secure in place.

5) Use the leather stamp and hammer to emboss the scout logo onto the leather sporran.

6) Fold leather sporran over and glue leaving a gap for the chain. Secure the chain discreetly using a needle and thread at one end next to the waistband of the kilt. Thread the chain through the sporran and attach the other end again near the waistband of the kilt.

7) Once the kilt is assembled use glue gun to add optional googly eyes to the can of Irn Bru.

- 8) Name the new addition to your smartly dressed Bru crew.

- Important roles and responsibilities to carry out the task

- safety brief

A leader is to give the safety brief at the start of the session highlighting key areas to be mindful of as laid out in the accompanying risk assessment.

- machinery brief

Demonstrations of specialist machines (sewing machines) will be carried out by a leader to outline the appropriate way to utilise these for the activity safely.

- leader in charge of monitoring and maintaining sewing machines

A leader will be responsible for monitoring the sewing machines while in use.

- leader in charge of monitoring leather stamp and glue gun facilities

A leader will be responsible for monitoring these facilities while in use.

- In an emergency there will be a first aid kit on hands for minor cuts, scrapes, trips and falls. In the event of a more severe injury including but not limited to accident involving a sewing machine, burns in relation to the use of the hot glue gun or injuries from using the hammer and leather stamp, help will be called upon from camp staff at the medical tent. All activity staff on the base have their Scout first aid training module to deal with minor injuries. All incidents will be logged as per the camp's required procedure and a member of the TT team will report back to subcamp staff to make them aware of any injuries.
- For further information on safety for this activity please see the accompanying risk assessment.
- Details on the tools and equipment that will be used:
 - Hammer and leather stamp
 - Hand sewing needles, pins and a mix of scissors and snips
 - Domestic sewing machines
 - Glue Guns
 - Iron (to be used by activity staff only)

Risk assessment

Name of activity, event, and location	Blair Atholl The Tartan Tent Sewing Craft Activity	Date of risk assessment	3rd June 2026	Name of person doing this risk assessment	Beth Wilson
		Date of next review	May 2027		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<p>A hazard is something that may cause harm or damage. The risk is the harm that may occur from the hazard.</p>	For example: young people, adult volunteers, visitors	<p>Controls are ways of making the activity safer by removing or reducing the risk from it. For example, you may use a different piece of equipment or you might change the way you do the activity.</p>	<p>Keep checking throughout the activity in case you need to change what you're doing or even stop the activity.</p> <p>This is a great place to add comments which will be used as part of the review.</p>
Trips because of fallen objects/uneven floor/cables	Young people, leaders	<p>Make sure the ground is cleared of any trip hazards that could cause a problem. Tidy up at the end of every session. Set up area on best/most stable area possible. Designate specific stations for sewing machines and glue guns so all cable are together/out of the way.</p>	A first aid kit will be on hand at all times
Cuts, grazes and needles piercing skin	All	<p>Ensure adequate supervision and support for young people learning a new skill. Include a safety briefing and ensure everyone knows how to use scissors/snips/needles safely.</p>	A first aid kit will be on hand at all times
Bumps/Bruises	All	<p>Enough space will be ensured to move around the base safely and we will ensure that cables and work spaces are kept tidy.</p>	A first aid kit will be on hand at all times
Burns	All	<p>Brief everyone about the heat from the hot glue gun at the beginning of the activity. All participants will use glue guns at the end of the activity to ensure they are on for the least amount of time.</p> <p>An iron will be used before the activity by leaders to prep fabrics ahead of time. Leaders will be reminded of the heat settings and to ensure the iron is topped up with water during every use. The iron is only to be used on tartan using a tea towel in between the iron and fabric to stop the poly fabric melting and causing harm.</p>	<p>A leader will be assigned to support this element of the activity. A first aid kit will be on hand at all times</p>

Risk assessment

<p>Sewing through fingers</p>	<p>All</p>	<p>Provide demonstration and safety brief at beginning of session on how to use sewing machines. A leader will be assigned to support this element of the activity. Machines will be set up and maintained by leaders ready to use by participants. Leaders will stand in/support directly where requested/required to ensure the safest possible environment for all participants.</p>	<p>Ensure there is a leader assigned to watching sewing machines when these are needed throughout the activity A first aid kit will be on hand at all times Pre activity prep to set up and maintain sewing machines.</p>