



Blair Atholl Scout Jamboree

Method Statement

Please note- it is important that the same steps are followed for all activity sessions.

ACTIVITY	Fishing
GENERAL DESCRIPTION	Rod and reel fishing in pond using bait
LOCATION OF ACTIVITY INCLUDING ACCESS AND RESTRICTIONS	Blairuachdair Pond, Atholl Estate Grid Ref 874 679
GENERAL ACTIVITY ENVIRONMENT CONSIDERATIONS, E.G. TEMPERATURE, WEATHER AND WIND SPEED	<ul style="list-style-type: none"> Participants and staff to be appropriately dressed for weather with water and sun cream if necessary. If weather becomes too inclement, shelter can be taken in nearby barn and camp HQ contacted for return transport.
PROTECTION OF OTHERS, E.G. MEMBERS OF THE PUBLIC, STAFF, OTHER PARTICIPANTS	<ul style="list-style-type: none"> Participants to be instructed in the safe use of the equipment including hooks etc. Fishing Club have been made aware of our intended presence. Staff to be vigilant to other members of public being in close proximity.
EMERGENCY PROCEDURES, INCLUDING LOCATION OF EMERGENCY EQUIPMENT	<ul style="list-style-type: none"> First aid kit to be available at all times. Staff members to ensure mobile phone available In event of emergency, camp emergency procedure to be followed. Emergency procedure to be issued to all staff members prior to commencement of activities.
IDENTITY OF PARTICIPANTS (AND ANY SPECIFIC TRAINING OR CERTIFICATION REQUIRED)	<ul style="list-style-type: none"> Individual participants as listed on activity session participant list provided daily. Participants will be briefed on safety procedures prior to starting activity
REQUIREMENTS FOR PERSONAL PROTECTIVE EQUIPMENT	<ul style="list-style-type: none"> No specific requirements.
FIRST AID ARRANGEMENTS	<ul style="list-style-type: none"> First Aid kit available at activity location. If more serious and camp emergency procedure to be followed to return to medical tent.
EQUIPMENT USED, INCLUDING SAFETY PRECAUTIONS, RESTRICTIONS AND WHERE IT HAS COME FROM / WHO OWNS IT	<ul style="list-style-type: none"> Fishing rods reels and tackle
MATERIALS INFORMATION E.G. HAZARD INFORMATION AND STORAGE/TRANSPORT REQUIREMENTS	<ul style="list-style-type: none"> Safety demonstration before all sessions to make clear to participants safety practices. Make them clear of plan incase of emergency
ACTIVITY SEQUENCE, INCLUDING ASSOCIATED RISKS AND REQUIRED CONTROL MEASURES FOR EACH STAGE.	<ul style="list-style-type: none"> Staff member to be dispatched to relevant sub-camps to collect participants and gather at minibus pickup point. Participants to be subjected to a roll call before entering minibus for verification in case of emergency after activity starts Staff members to retrieve equipment from storage and undertake safety check. Participants should receive a safety briefing and instruction on arrival at fishing site. Commence fishing and if a fish is caught, participants to request help from staff member. All fish caught are bagged and in the possession of the participant who caught it At end of session, equipment is gathered and returned to storage. Roll call taken and participants board mini-bus back to site. Participants return to subcamp on completion



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SAFETY CHECKS REQUIRED AT SPECIFIC STAGES	<ul style="list-style-type: none"> All equipment to be checked at start of each session.
FINAL CLEARANCE THAT ACTIVITY IS COMPLETED TO SPECIFICATION	
HOW WILL THE RISK ASSESSMENT BE SHARED WITH ALL PARTICIPANTS AND LEADERS?	<ul style="list-style-type: none"> Via Email All relevant Leaders and staff have access. Paper copy to be reviewed and signed prior to commencement.
ARRANGEMENTS FOR CHANGING / DEVIATING FROM METHOD STATEMENT	<ul style="list-style-type: none"> Should be decided by leader in charge in agreement with other staff and clarified with Activity Team Co-ordinator
ANY OTHER ADDITIONAL INFORMATION THAT MAY BE RELEVANT	
CREATION DATE	REVISION No. & DATES
02/07/2024	
Person in charge in the absence of Team Leader:	
Team Leader	Kenny Rodger

For Staff Members - I have read and understood this method statement (print, sign & date):

Blair Atholl Risk Assessment 202 6

Name of activity , event , and location	Activity: Fishing Event: Blair Atholl 202 6 Location: Blairuachdair Pond , Atholl Estate	Date of risk assessment	25/05/202 6	Name of person doing this risk assessment	Kenny Rodger
		Date of next review	02/07/202 7		

What could go wrong? What hazard have you identified? What are the risks from it?	Who is at risk?	What are you going to do about it? How are the risks already controlled? What extra controls are needed? How will they be communicated to young people and adults and remain inclusive to all needs?	Review & revise What has changed that needs to be thought about and controlled?
A hazard is something that may cause harm or damage. The risk is the harm that may occur from the hazard.	For example: young people, adult volunteers, visitors	Controls are ways of making the activity safer by removing or reducing the risk. For example, you may use a different piece of equipment or you might change the way you do the activity.	Keep checking throughout the activity in case you need to change what you're doing or even stop the activity. This is a great place to add comments which will be used as part of the review .
For example: Hazard: fire Risk: smoke inhalation or burns	Leaders, vistor, Young Leaders, Scouts	Smoke: use dry wood, check wind direction, stand people out of smoke direction. Burns: stay a safe distance from fire, place extra wood on carefully, teach Scouts good practice around fires, have a burns first aid kit easily available.	
Slips, Trips and falls	All Users	Instructors trained in first aid. Area regularly maintained to restrict undergrowth and remove trip hazards	
Hazard: Entering Pond Risk: Drowning, exposure.	All users	Participants and leaders made aware of danger and emergency procedure in event someone falls into water. Good awareness to be kept by staff members to ensure appropriate behavior of participants. Lifebelt to be available to throw in the event someone falls into water. First aid kit to be available with space blanket.	
Hazard: Fish Hooks Risk: Being hooked	All users	Staff members to be competent to provide instruction to participants. Safety briefing to be given at start of session by staff members to ensure participants aware of risk, to ensure awareness of those around them and correct method of using rod.	
Hazard: Ticks Risk: Lyme Disease	All users	All staff members and participants to be made aware of dangers of ticks and instructed to check their body after session and if they find a tick to report to medical tent.	
Hazard: Minibus & Vehicles Risk: Collision or Impact	All users	All persons in transport to wear seat belt.	
Hazard: Members of Public Risk: Unexpected encounter or behaviour	All users	Fishing club have been made aware of our presence and to avoid using pond during same time. Any members of public to be asked to stay clear of participants. Staff members to remain vigilant.	
Hazard: Weather Risk: Exposure to extreme weather	All users	Staff members to ensure appropriate clothing worn before leaving site. Participants reminded to bring water and sun cream if warm weather.	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

UKHQ template published January 2023



Blair Atholl Risk Assessment 202 6

Hazard: Disorientation / detachment from group Risk: Becoming lost and unable to return to camp	Participants	Roll call to be made when collecting participants from subcamp and that any missing names reported to sub-camp staff and activities office. Staff members to ensure regular checks that all participants remain with group.	
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Don't forget, as part of your programme planning, you should have contingency activities in reserve just in case you can't do what was planned or you need to stop half way through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

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