

Blair Atholl Risk Assessment 2024

Name of activity, event, and location	QM Operations – Explorer Interaction	Date of risk assessment	June 2024	Name of person doing this risk assessment	Ken Campbell
		Date of next review	June 2026		

What could go wrong? What hazard have you identified? What are the risks from it?	Who is at risk?	What are you going to do about it? How are the risks already controlled? What extra controls are needed? How will they be communicated to young people and adults and remain inclusive to all needs?	Review & revise What has changed that needs to be thought about and controlled?
A hazard is something that may cause harm or damage. The risk is the harm that may occur from the hazard.	For example: young people, adult volunteers, visitors	Controls are ways of making the activity safer by removing or reducing the risk. For example, you may use a different piece of equipment, or you might change the way you do the activity.	Keep checking throughout the activity in case you need to change what you're doing or even stop the activity. This is a great place to add comments which will be used as part of the review.
Slips	YP	Running not permitted within the Quartermaster Store – entrance and exit controlled by QM Staff, one-way system in operation, and further divided into two sides: catering for three SubCamps per side. Marquee flooring can be slippery when wet – spills from rainwater / wet or muddy boots to be immediately wiped with blue roll OR isolated if not able to be immediately cleared	
Trips	YP	The QM Explorer collection areas utilise tables for off-deck storage – Explorers to be aware of increased trip hazard potential walking to/from allocated collection area. QM marquee fully floored – marquee floor sections are interlinked by design (wooden), however, may present uneven surface due to ground conditions – Explorers to be made aware the 'floor' surface is not always true and constant and can rise and fall periodically with changing underfloor conditions and load impact. Explorers are cautioned that the QM Explorer collection area is part of a working operation and may differ in layout over the duration of the Camp.	
Manual Handling	YP	Explorers to be made aware of the requirement for two Patrol QM representatives required at each collection. QM provided boxes (blue & grey) supplied for carrying food from the QM back to their SubCamp. Explorers will be advised the carrying boxes can present a hazard, particularly as the surface below their feet is not always true and even (both inside and outwith the QM store). No heavy/outsized loads envisaged to be carried by the Explorers.	
Food storage - chilled/frozen/date controlled/stock rotation	YP	Explorers will be advised that all delivered food is properly stored as required by type; ambient, chilled, frozen. Care to be taken to ensure 'Use by' and/or 'Best Before' dates observed. Stock rotation to be observed for regular foods supplied, use first on	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

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		bread/fruit/veg etc. Temperature controlled foods removed from temp controlled storage to be used for meal allocated. Discard or return to SubCamp/QM post meal if not used – storage of temperature-controlled food not anticipated within Patrol environment.	
Food handling / preparation – risk of spreading infection	YP	Observe proper hand washing protocol and/or where possible or use food grade gloves. Anyone showing symptoms of illness should not be around food preparation. Keep food prep areas clean and regularly antibac and wipe surfaces. Wash prep utensils and equipment in hot soapy water, clean water rinse and dry. Clean dish towel to be used at each mealtime. Used dish towels to be lined dried and the bagged for washing at a later satged – not re-used. Allergy/dietary need advice provided by QM to be followed as required per Patrol.	
Tiredness	YP	Blair Atholl is a long camp, repeat active days over the duration of the camp - tiredness and lack of proper rest can heighten any and all potential risks/hazards detailed above. Explorers to be aware of fitness to perform daily tasks and 'look out' for each other to share the load.	

Don't forget, as part of your programme planning, you should have contingency activities in reserve just in case you can't do what was planned or you need to stop half way through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.

